

Valley Tennis Club
2010 Annual General Meeting Minutes
September 26, 2010

Quorum achieved: 26 present

Members were given copies of:

- The President's Report (including renovations update)
- The Financial Report
- The Pro's Report

1. President's Report – Appendix A

- David Maples thanked everyone for coming and then read the formal report circulated to those present

2. Treasurer's Report - Appendix B

- This report is an interim statement to Sept. 1, not year-end
- Some year over year differences:
 - Interest – our investments are yielding a very low return, Ontario Savings Bond yielded 6.5% and came due in 2009, now we're getting 0.5% from TD Bank
 - A new expense line for website costs was added
 - Capital expenditures in 2010 represent architectural fees for renovations, including permit fees
 - In 2009 the capital expenditures were for upgrades including installation of the bleachers, TV for clubhouse
- Cash position \$207,000 as of Sept. 1 - There will be a bit of additional revenue from Juniors who attended camp but not members - \$2000- \$3000
- GST:
 - VTC became a registrant for GST purposes this fiscal year (2010) and started to collect GST from the membership. The approximate \$9,000 represents the net amount we should have collected and remitted from the years 2006 to 2009. This amount will be remitted this fiscal year.
 - The 2009 & 2008 numbers have been re-stated since last AGM because all our previous financials included GST on both rev and exp lines, our 2008 & 09 now net of GST
- In 2011 our membership fees will be charged HST - Will have to charge 13% instead of 5%
- Our statements are not audited, only a notice to reader

Action: The Treasurer is to determine whether CRA will waive the interest and penalties on the GST payable from 2006 to 2009.

3. Renovations Report – Appendix C

- Please see Appendix C for full report
- Initially the estimated cost of the renovations was around \$100,000 however, the city has dictated that we must use union labour which has resulted in quotes between \$360,000 and \$480,000.
- The same challenges exist with the lights, the initial quote was \$17,000 but union labour ballooned that figure to \$45,000
- Have to use union labour because we are on city land
- A discussion ensued:
 - Approach 2 to 3 non-union tenders and go back to city with these new figures
 - Break the project into smaller pieces (depending on cost)
 - Involve Counsellor Jenkins to a greater extent, show him the city numbers vs. the private contractor numbers and enlist his help – a meeting with him is scheduled for Oct. 1
- The Executive will hold a meeting to present the final renovation plan so members are informed and can provide input

**Actions: Andrea to get non-union bid this week before Oct. 1
Meet with Councillor Jenkins and present challenges**

- Lights were discussed as the most important issue because they improve the tennis experience
- Vote to make lights the top priority – 23 yes vs. 3 no
- Exterior options discussed: 5 tables with covered umbrellas by courts 1,2 instead of a covered structure, replace cover over the side deck

Resolution:

- **The Executive will move forward on renovations with lights being the top priority, followed by external renovations (deck). A simple internal upgrade will be the final priority (no structural changes), including removal of the mould in the cupboards. No more than \$150,000 will be spent on the total renovations. The Executive will continue to work with Councillor Jenkins on the costs of the project.**

4. Pro's Report – Appendix D

- Non payment of junior membership fees was an issue this year but it has been dealt with and monies are being collected.
- Adrian Baldeo commented on how helpful and supportive Brian was of the Intercounty B team
- Most members present expressed satisfaction with Brian Panovka as Pro

5. Resolution:

“As a benefit of volunteer service, membership fees for all Executive members, both elected and non – elected, are waived for their term. This benefit applies only to the individual’s membership fees, fees for additional family members will be still be collected.”

- All in favour, none opposed - approved

6. Executive Slate for 2011

- Candidates Running Unopposed
 - President - David Maples
 - Vice President – Andrew Baise
- Election for Secretary:
 - Candidates:
 - Tulla Bateman-Parkin
 - Jill Valiant
 - Scrutineer: Jim Anderson & Cindy Cigesmund
 - Result of Vote: Secretary - Tulla Bateman-Parkin
- There are no candidates for Junior Director or Treasurer
 - As per section 6 (f) of the VTC constitution, the Executive shall appoint a member in good standing to fill vacant positions.
 - Rob Cope is stepping down as Treasurer for 3 years, looking for someone with an accounting background
 - Junior Director will be the advocate of the junior members and will work with Brian on Junior programs
- There are a number of non-elected positions on the Executive, any member interested should see David Maples
- Motion to approve the 2011 Executive:
 - David Maples – President
 - Andrew Baise – Vice President
 - Tulla Bateman-Parkin – Secretary
 - All in favour, none opposed - approved

Meeting adjourned 3:50 pm

Appendix A – President's Report

I would like to thank the entire Executive who all contributed to make 2010 a successful year at the Valley Tennis Club. Thanks to our 2010 Executive Sandra Cimetta, Tulla Bateman-Parkin, Rob Cope, Graeme Sperber, Cindy Sigesmund, Dennis Gurwitz, Andrew Baise, Andrea Kraus, Jim Anderson, Katy Paradiso, Michael Kreidstein, Barry Litman, Becky Eisen, and Maria Lamon. All spent many hours of their personal time on behalf of the club before and during the season.

I would also like to thank Elizabeth, Imelda, and Annette, our 3 monitors, who keep the club running smoothly and always keep me apprised of everything going on at the club. Thank you to Brian Panovka and his staff of assistant pros who continue to run successful camps, drill groups and lessons, all of which are well attended.

We accomplished a lot this year including building a new website, updating our Constitution, and putting things in place to hopefully the club house after several years of efforts to do so. The club was very active overall with a successful House League, seven competitive teams, and generally lots of court usage. Our social events were very successful this year, including a special Mill Street Brewery sponsored event, organised by Becky Eisen – a first for the club.

Another group of people who work put in a lot of time and effort on behalf of the club are the Team Captains. This is often a thankless and unappreciated job – thanks to Barry Litman (Intercounty A), Adrian Baldeo (Intercounty B), Franco Mirabelli (Mixed Vets), Vicki Nullmeyer & Inna Sorochkin (Ladies A – Monday), Maria Lamon (Ladies A2 - Wednesday), Katherine Swick & James Damonte (Junior Team), and Chris Fernandez (Friday Participation).

Finally a note of thanks to a couple of others who gave their time to the club: to Elio Monaco who has worked hard to assist in following through on upgrading the lights on courts 4&5; thanks also to Manolo Ramirez who is our official club photographer, special thanks to Walter Yim who created and managed our first Tennis Ladder in a number of years, a finally a note of appreciation to Tibor Haynal who organizes the Thursday afternoon Mixed Doubles.

Membership - Andrea Kraus & Maria Lamon

The membership started early April and closed with a FULL count by June 7th, 2010. This year was a first with online registration with our new website. We definitely experienced some 'kinks' in the process but they were corrected and it will be modified and improved for 2011. Our membership count is distributed as follows: 662 Adults, 52 Students, and 368 Juniors for a total of 1082 members for 2010 season.

Indoor Facilities - Jim Anderson

Indoor facilities ran quite well this year. We continued with our water filtration. The clubhouse was thoroughly cleaned every other week throughout the season.

Monitors - Dennis Gurwitz

This year we made some changes to the telephone booking process which made it more efficient. Generally the monitors were effective and the hours were extended to include holiday days. Thanks to the monitors for another great season.

Outside Facilities - Dennis Gurwitz

The courts need some minor repairs which will be addressed in the fall. The Garbage and Recycling issues have finally been resolved. A new net for court one has helped soothe some member's concerns that their power was so great, a ball would actually go thru the net. The wind breakers did their job with remarkable little release from their ties so were able to save on replacement ties. And finally, the leaves from the trees and the bugs from the river behaved themselves with very little effect on members enjoying themselves.

House League - Katy Paradiso

House League was again a great success this year with 80 people plus 20 subs participating. From the early morning registration line in the spring to the end of season party, all participants had a great time and got to play some really great tennis.

It was my first year running the House League which was difficult at times, but rewarding in the end. The feedback from the teams has been positive with everyone commenting on the strong level of competition within their groupings. I hope that level of competition will be maintained next year, making the House League not only a social event, but also more challenging.

Congratulations to our 2010 House League winners from teams Nadal, Federer, Sampras and Borg and to everyone who played. I was really impressed as I was doing the weekly score sheets to see how close all the matches were.

Next year I hope to modernize our registration process, with the possibility of registering online. I will work with our IT team in the months to come and will update you before next season.

Lastly, I would like to thank to the monitors who were present on Wednesday nights, Annette and Elizabeth, and to those players that helped me to lock the club house after 10 p.m. when I was not scheduled to play.

Hope to see all next Spring 2011.

Teams - Cindy Sigesmund

This year we had 7 teams playing in various leagues, 4 in the NYTA league, 2 in the Intercounty League and for the first time 1 in the Toronto Ladies Tennis League

- Vets Team, captained by Franco Mirabelli, finished the season in 4th place, one point behind the 3rd placed team.
- Friday Night Team captained by Chris Fernandez, finished the season in 1st place. The league hopes that more than 3 clubs will participate next year.
- Ladies Team (NYTA A1) captained by Vicki Nullmeyer and Inna Sorochkin finished the in 2nd place.
- Ladies Team (TLTL Daytime A2) captained by Maria Lamon finished in 5th place.
- The Junior team, captained by Katherine Swick for the 1st half of the season, and James Damonte for the 2nd half of the season, finished in 2nd place. It will be recommended to NYTA to shorten the junior season for too many matches are either difficult to field or cancelled during the summer months as juniors are not in town.
- Intercounty A team, co-captained by Barry Litman and Cindy Sigesmund, tied for 3rd place, which is the highest the A team has finished. The team will remain in the A division.
- Intercounty B team, captained by Adrian Baldeo finished the season in 5th place, only 1 point out of 4th place. They too will remain in their division.

Tournament - Barry Litman

This year we had implemented online tournament registration, which overall was a big success. The tournaments have run very smoothly. I would like to congratulate all participants in the Valley tournament. Not only was the level of tennis consistently competitive, but I was very impressed with the level of sportsmanship. I take my hat off to all the competitors. We have a lot to be proud of at the Valley. Looking forward to seeing you all next year!

Social - Becky Eisen

We were able to build on last year's events and include some fresh ideas. We had a great turnout on opening day and we followed it up with a series of great parties, including a Beer and Pizza night, sponsored by Mill Street Brewery. The servers and the prizes, provided by Mill St., were outstanding. The weather was perfect and we had a huge turnout.

Our club is so spirited, that we have a great turnout even when the weather is not ideal. The turnout on the combined house league and social, held on a wet and rainy night in August, confirms that we are a truly committed group of hardcore, hard-court tennis players.

A special thanks to all those that helped out, to our exhibitors, Babolat and Wilson, and our sponsors. Thanks to everyone for coming out and enjoying the terrific facilities. We welcome your suggestions and we hope to make next year's events fun and as environmentally friendly as possible.

Ladder - Walter Yim

We had a terrific start to the ladder this year. We had 100 members sign up to play in three different ladders - Men's Evening, Ladies Evening and Mixed Daytime. The system for keeping track of results and ladder position began as a manual system on a magnetic ladder in the clubhouse and by email

through the convenor. This system was replaced by a better online system that kept track of results and standings. The online system by TennisEngine had its own glitches and drawbacks but was an improvement from the manual system. A search for a better online system might be a project for the off season.

Participation, which is the goal of the ladder, was strong at the beginning and tapered off towards the end of the season. Members have commented that often they send a request to play and are either ignored or repeatedly postponed. This is probably the main limitation to the ladder being more successful with the other being the ability to book court times.

There are clubs that use the ladder to set the seeds for their end of season tournament. This makes the ladder more valuable and forces higher level players to participate in the club and the ladder in order to maintain a higher seed for the tournament. It is something to consider.

Thanks to Andrew Baise for his work in gathering and organizing player information and for finding the online system that we presently use. Thanks also to the Executive for supporting the ladder throughout the season. Special thanks to the very enthusiastic players that kept the ladder going.

Communications - Andrew Baise

Our new and enhanced website was launched this year! It maintains all of the original website functionality in addition to the following new features:

- on-line membership sign-up and payment (via email)
- on-line tournament sign-up and posting of results
- a mass email feature
- additional reporting in order to assist with membership

Additional enhancements to improve the website are being discussed and will be completed early next year. We would gladly accept any further suggestions, you can email Andrew at communications@valleytennisclub.com.

Constitution – Michael Kreidstein

The Constitution was updated on June 19, 2010 at a Special General Meeting. The Membership voted to make a number of changes to the Constitution which included:

1. Addition of an elected Junior Director who would act on behalf of junior members
2. Change of fiscal year-end to December 31
3. Nominees for President must have served on Executive during one of the previous 5 years
4. Meetings will be held within 5 kms of the club
5. Executive decisions are made by majority vote, Chair only votes in the case of a tie

6. All mass communications (including email and phone) to the membership must be performed by the Secretary, or with the written permission of the Secretary.

It is recommended that the Vice President be responsible for review of the Constitution and updating of the document in the future.

Appendix B- Treasurer's Report

VALLEY TENNIS CLUB STATEMENT OF REVENUES AND EXPENDITURES FOR THE EIGHT MONTHS ENDED OCTOBER 31, 2010			
	2010 8 Months	2009 12 Months	2008 12 Months
Revenues			
Members - annual fees & initiation fees	72,740	71,876	67,005
Interest and other income	246	1,876	4,785
Total Revenues	\$ 72,986	\$ 73,753	\$ 71,790
Expenditures			
Insurance	1,659	1,656	1,623
Tennis association fees	4,091	4,082	4,613
Permits	2,523	2,259	2,421
Tennis Professional	2,042	2,211	844
Court Monitors	6,526	8,694	7,401
Tennis supplies and equipment	2,274	4,769	0
Maintenance & repairs	1,100	905	2,850
Telephone	747	1,457	867
Social activities	3,113	3,300	4,052
Web Site	7,017	-	-
Capital Expenditures	9,951	7,249	-
Bank charges	132	212	249
Newsletter & postage	1,368	1,896	2,533
Office, computer & administration	7,983	15,911	10,430
Subtotal	\$50,526	\$ 54,601	\$ 37,884
Operating Income	\$22,460	\$ 19,152	\$ 33,905
VTC Cash position - as at August 31, 2010			
Cash	67,810		
GIC	140,000		
Total Cash Position	\$207,810		

Notes to Financial Statements:

1. Total GST payable for 2006 to 2009 was \$8,939.09. These were the years CRA indicated we needed to catch-up on. They did not request anything prior to 2006. The GST owing for 2010 is not payable until January 2011 as we are annual filers.
2. All financial results since 2006 have been re-stated with GST being removed from both revenues and expenses, now all profit & loss line items are net of GST.
3. A new expense category has been added this year for our web site due to the amount spent to date.
4. The total cash position of \$207,810 as of the end of August 2010 factors in the GST owing indicated in point 1. This amount will be paid by October 13.
5. The capital expenditure represents those amounts we have paid to the architect and the other expenses we have incurred to date on the club renovation.

Appendix C- Renovations Report

Renovations – Graeme Sperber

A Renovation Committee consisting of Jennifer Cotterchio, Karen Fejer, Barry Litman, David Maples, and Dennis Gurwitz met several times from December 2009 to March 2010 in an effort to establish direction for new architectural plans, and begin the process for City approval to renovate the club as per the mandate at last year's AGM: "Resolved that the clubhouse be renovated internally and that the exterior create as much covered deck as possible, plus an improved storage area".

Richard Librach was hired and developed architectural plans for the project, and agreed to act as Project Manager. Graeme Sperber and David Maples met with 6 members of the City in April and were assured the City would be supportive of our Renovation. After initial difficulty with an initial Letter of Intent, we finally received a workable document governing the relationship between the Valley TC and the City of Toronto on Monday, September 20, 2010.

At the SGM in June, it was agreed that we would also incorporate the upgrading of lights for Courts 4 and 5 into our plans.

We applied for a TRCA permit in July and finally received it on September 13, 2010. We have applied for a City of Toronto Work permit, which is still in process.

This week we encountered a new major problem – cost. We have received two bids from the 4 City approved/union contractors we are required to use for this project. Joe Pace & Sons Contracting Inc. bid \$478,000 not including materials. Direct Construction Ltd. bid \$280,000 plus materials. Materials are estimated to cost: \$88,000. This makes the total low bid \$368,00! We believe the cost is double the cost that a private contractor would charge, and far more than the club can afford. (the other two contractors declined to bid on the project)

Options are to petition the City for relief from using City approved contractors, scaling back the project considerably, and/or possibly going to the press to bring this situation to public attention. In any case, even if we receive our Work Permit, we are not in a position financially to proceed with a renovation at this time.

Appendix D- Pro's Report

Junior After-School and Weekend Programs:

- Programs and lessons for the 2010 outdoor season started on Monday April 26th
- Programs ran for seven weeks both on weekday afternoons and weekends.
- The ages of the children in attendance ranged from 4 years to 15 years. The level of play ranged from entry level Beginners to High Performance. This year a High Performance program was introduced. There were an equal amount of male and female participants.
- Fall programs started after Labour Day weekend and will continue for 4 weeks.

Summer Camps:

- Summer camps were run for 12 weeks starting in mid-June thru to Labour Day.
- The morning camp (9 am - 12 noon) was as in previous years better attended than the afternoon camp (1pm-4pm). Camp numbers this year were down a little from that of last year. Camp ages ranged from 3 1/2 years to 15 years. I was assisted by up to 9 assistant pros each week of camp.
- Camp comprised of instructional play, and level appropriate drills and exercises. A tournament or skills test was held on the last day of each week. This year a High Performance camp program was offered to children of appropriate ability. Each day of camp included a tennis instructional theme.

Adult Programs: Club Sponsored

- Sunday Morning Interactive Clinics have been well attended. Bad weather did affect a number of Sunday sessions. This year members agreed to limit the number of participants to 18 to allow for more play. In previous years it was common to have 24 participants. The majority of participants were of an intermediate level.

Club Sponsored Events:

- This year we had record numbers at the club sponsored events. Weather was mostly cooperative. These events have become particularly popular.

Adult Programs:

- The Ladies morning clinics continue to be popular and well attended for the Spring, Summer and Fall.
- The Monday and Tuesday Night Pro Drill Groups are popular and well attended.
- My assistant pros and I conducted private and semi-private lessons to members of all abilities.

Junior Team and Junior Social Tennis:

- Junior team practice was held on a Tuesday evening In May and June. Attendance was good. There were a total of 5 practices and attracted juniors from a high intermediate to advanced level. This year team matches ran until the end of July which created some challenges for the Junior

Director to field a team. Thank you to Katherine Swick and James Damonte for sharing the Junior Director responsibilities.

- The annual Junior Tournament was held on Wednesday September 15th from 6pm to 9pm. Considering a number of juniors were away on school field trips the tournament was well attended. Many parents were in attendance as well.
- The feedback from both juniors and parents is to have more than one tournament a year.

I would like to give thanks to my team of assistants who are arguably the best I have ever had working with me. Sincere thanks to club President David Maples and his Committee for their assistance and support. My sincere thanks go out to each and every member for giving me the opportunity to teach tennis.

Sincerely,

Brian Panovka
Head Pro - 2010